Hamilton & Northwood Federation

Hamilton Infant School
Barthomley Road
Birches Head
Stoke-on-Trent
Staffordshire. ST1 6NW
01782 234420

Northwood Broom Community School
Keelings Road
Northwood
Stoke-on-Trent
Staffordshire. ST1 6QA
01782 234379

Executive Headteacher & Child Protection & Safeguarding Officer: Mrs S Moran

18th September 2017

Ref: BASC/AL

Dear Parent/Carer,

Breakfast & After School Club Invoices

Welcome to our Before & After School Club.

We have received several enquiries regarding September payments and I can confirm that these invoices will be sent home week commencing 25th September 2017. Future invoices will then be sent out during the first week of each month and will be payable in advance of your child attending the club. As many of you may already be aware, our schools will no longer have a cheque collecting facility, but we will be introducing an on-line payments system and will bring news of this as soon as details are finalised.

Should you have any further enquiries, please refer them to Mrs M Leighton who can be contacted via any of the school offices.

Yours sincerely,

Y Glaister

Mrs Y Glaister
Head of School